

CHETTINAD COLLEGE OF ENGINEERING & TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CCET/IQAC/2024 – 25/03

Date: 14.11.2024

Circular

Internal Quality Assurance Cell has scheduled the first meeting of this academic year (2024 – 25) on **19.11.2024 (Tuesday)**. All the members of the IQAC are requested to attend the meeting.

The agenda for the meeting is given below:

S.No.	Agenda
1	Review and confirmation of minutes of last IQAC Meeting
2	Action taken report on the proposals of the last meeting.
3	Submission of mandatory disclosure to AICTE and Anna university affiliation process
4	Anna University Result Analysis
5	Curriculum gap
6	Review of Internal examination performance of students
7	Academic audit
8	NIRF
9	Cells and Cubs Initiatives
10	Feedback

Date of the meeting: 19.11.2024

Time: 09.30 am


IQAC Coordinator

Copy to:

1. Principal
2. All the members of IQAC
3. Administrative Head



Venue: Conference Hall


IQAC - Chairman

Dr. A. Punitha
PRINCIPAL

Chettinad College of Engineering & Technology
PULIYUR - CF, KARUR (Dt)-639 114.

CHETTINAD COLLEGE OF ENGINEERING & TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Meeting

Date of Meeting : 19.11.2024
Time : 09.30 a.m.
Venue : Conference Hall
Meeting headed by : Dr. A. Punitha
Principal
Chettinad College of Engineering & Technology

Members Present:

Chairperson/ Faculty Members	Dr. A.Punitha	Chairman, Principal Chettinad College of Engineering & Technology
	Dr. V. Hariprasath	IQAC Coordinator
	Mrs. S. Suguna	IQAC Co-Coordinator
	Dr. R. Punithavathi	HoD/ CSE
	Dr. M. Kumar	HoD/ ECE
	Mr. N. Vijayasarithi	HoD/ EEE
	Dr. S. Dharmalingam	HoD/ MBA
Management Representatives	Ms. Trayee Sinha	Secretary, Chettinad College of Engineering & Technology
Administrative	Mr. B. Sathish Kumar	Head-Admin
Alumni	Mr. R. Rajkumar	Assistant Vice President, Wells Fargo International Pvt. Ltd., Hyderabad
Training and Placement Cell	Mr. A.Sabarinathan	Placement Officer Chettinad College of Engineering and Technology
Stakeholder / Representative of Community	Mr. K. R. Nallusamy	Managing Director, Orange Impex Pvt Ltd., Karur
	Mr. M. Shanmuga Sundaram, Manager in Crystal Crop, Production and Management,	Parent of Ms.S.S. VISHNU VARSHINI, I year CSE
External Expert	Mr. Sankereswaran K	Branch Opration Manager, Catholic Syrian Bank Ltd., Kamarajar Salai, Madurai.
	Mrs. Indumathi M	Senior Product Manager, Fanam Digital, Chennai

Agenda 1: Review and confirmation of minutes of last IQAC Meeting

The minutes of the previous IQAC meeting were read aloud, formally discussed, and confirmed by the members.

Resolution: Minutes of meeting confirmed.

Agenda 2: Action taken report on the proposals of the last meeting.

The action taken report from the previous meeting was reviewed and confirmed

Agenda 3: Submission mandatory disclosure to AICTE and Anna university affiliation process.

The mandatory disclosure to AICTE for AY 2024-25 has been submitted, and the application for continuous affiliation to Anna University for AY 2025-26 is in progress.

Agenda 4: Review of university result

HoDs presented the university result analysis of senior students. The reason for poor performance of the students is discussed.

Agenda 5: Curriculum gap

Committee members suggested to have more industry based training programs, internships and industrial visits.

Resolution: Suggestions approved by the committee,

Agenda 6: Review of Internal examination performance of students

The Heads of Departments (HoDs) presented the students' performance in the internal examinations. Additionally, the discussion included information on remedial classes planned for slow learners.

Agenda 7: Academic audit

Principal insisted the IQAC coordinator to plan for the academic audit.

Agenda 8: NIRF

To boost the college's position in the NIRF rankings, the Principal emphasized the need to concentrate on key parameters and adopt strategies that will enhance the institution's overall performance.

Agenda 9 : Club initiatives

The Principal urged the coordinators to kickstart the club activities and plan for the establishment of various cells and committees.

Agenda 10 : Feedback

The Chairperson emphasized the importance of systematically collecting and analyzing feedback from students, faculty, and stakeholders to continuously improve the quality of education and institutional practices.

Attendance Sheet

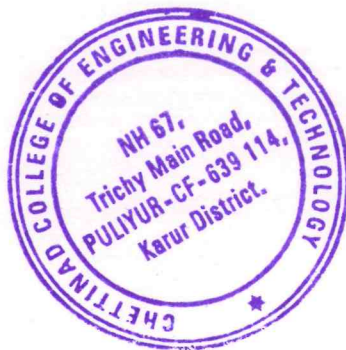
Chairperson/ Faculty Members	Dr. A.Punitha	Chairman, Principal Chettinad College of Engineering and Technology	<i>A.P.S. 19/11/24</i>
	Dr. V. Hariprasath	IQAC Coordinator	<i>V. Hariprasath 19/11/24</i>
	Mrs. S. Suguna	IQAC Co-Coordinator	
	Dr. R. Punithavathi	HoD/ CSE	<i>R. Punithavathi 19/11/24</i>
	Dr. M. Kumar	HoD/ ECE	<i>M. Kumar 19/11/24</i>
	Mr. N. Vijayasarithi	HoD/ EEE	<i>N. Vijayasarithi 19/11/24</i>
	Dr. S. Dharmalingam	HoD/ MBA	<i>S. Dharmalingam 19/11/24</i>
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Alumni	Mr. R. Rajkumar	Assistant Vice President, Wells Fargo International Pvt. Ltd., Hyderabad	<i>R. Rajkumar 19/11/24</i>
Training and Placement Cell	Mr. A.Sabarinathan	Placement Officer Chettinad College of Engineering and Technology	<i>A. Sabarinathan 19/11/24</i>
Stakeholder / Representative of Community	Mr. K. R. Nallusamy	Managing Director, Orange Impex Pvt Ltd., Karur	<i>K. R. Nallusamy 19/11/24</i>
	Mr. M. Shanmuga Sundaram, Manager in Crystal Crop, Production and Management,	Parent of Ms.S.S. VISHNU VARSHINI, I year CSE	
External Expert	Mr.K.Sankereswaran	Branch OprationManager, Catholic Syrian Bank Ltd., Kamarajar Salai, Madurai.	<i>K. Sankereswaran 19/11/24</i>
	Mrs.M.Indumathi	Senior Product Manager, Fanam Digital, Chennai	<i>M. Indumathi 19/11/24</i>

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken report for meeting conducted on 18.07.2024

S.No.	Agenda	Action Taken	Responsibility
1	Review and confirmation of minutes of last IQAC Meeting	Noted	-
2	Submission of mandatory disclosure to AICTE and Anna university affiliation process.	Mandatory disclosure to AICTE submitted and the same is accepted by AICTE. Anna university affiliation process complete. Affiliation approved for AY 2024-25.	Principal Office
3	Research and Development Activities	Faculty members submitted research proposals to various funding agencies and publications were improved.	HoDs and Faculty members
4	Co-curricular and extra curricular Activities	All Departments have planned various curricular/co-curricular activities to be conducted during the semester.	All the departments have conducted various curricular activities.
5	Value added courses	Value added courses have been conducted for all departments	HoDs and Faculty members
6	Mini project expo	Mini Project expo was conducted on October 25 th 2025.	HoDs and Coordinators


IQAC Coordinator




IQAC - Chairman

Dr. A. Punitha
PRINCIPAL

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